

GOVERNMENT OF THE REPUBLIC OF GHANA

MINISTRY OF GENDER, CHILDREN AND SOCIAL PROTECTION
(MOGCSP)

GHANA PRODUCTIVE SAFETY NET PROJECT 2 (GPSNP 2)

SPECIFIC PROCUREMENT NOTICE

**REQUEST FOR BIDS
NON-CONSULTING SERVICE**

MINISTRY OF GENDER, CHILDREN AND SOCIAL PROTECTION (MOGCSP)

**ENGAGEMENT OF FIRMS FOR GHANA NATIONAL HOUSEHOLD
REGISTRY SCALE-UP AND LEAP REASSESSMENT**

Loan No. IDA 68590 Project: P175588

RFB No: GH-MOGCSP-421581-NC-RFB; GH-MOGCSP-421583-NC-RFB; GH-
MOGCSP-421586-NC-RFB; GH-MOGCSP-421582-NC-RFB

Issued on: 10TH JUNE, 2024

1. The Ministry of Gender, Children and Social Protection has received loan from the World Bank towards the cost of Ghana Productive Safety Net Project 2 Additional Financing (GPSNP 2 AF), and it intends to apply part of the proceeds of this loan to cover eligible payments under the contract for **Engagement of Firms for Ghana National Household Registry Scale-Up and LEAP Reassessment**.

2. The Ministry of Gender, Children and Social Protection now invites sealed Bids from eligible Bidders for **Engagement of Firms for Ghana National Household Registry Scale-Up and LEAP Reassessment in four lots** as shown below:

Region	Communities	LEAP Reassessment Only	GNHR Scale UP	Total HH
LOT 1				
UPPER WEST	843	1,117	142,062	143,179
SAVANNAH	381	15,585		15,585
Total	1224	16,702	142,062	158,764
LOT 2				
UPPER EAST	1,308	2,778	211,995	214,773
NORTHERN	354	53,217		53,217

NORTH EAST	1,095	27,158		27,158
Total	2,757	83,153	211,995	295,148
LOT 3				
Ashanti	648	24,010	32,368	56,378
Bono	382	6,787	39,534	46,321
Western	323	11,561	14,176	25,737
Ahafo	242	2,573	19,598	22,171
Western North	207	5,883	11,237	17,119
Central	399	11,810		11,810
Greater Accra	304	9,854		9,854
Total	2,506	72,477	116,911	189,389
LOT 4				
Bono East	611	6,726	73,645	80,371
Eastern	533	22,025	17,816	39,840
Volta	513	20,540		20,540
Oti	246	9,125		9,125
Total	1,903	58,416	91,461	149,877

3. Bidding will be conducted through National Competitive procurement using a Request for Bids (RFB) as specified in the World Bank's "Procurement Regulations for IPF Borrowers ("Procurement Regulations") – (5th edition).
 4. Interested eligible Bidders may obtain further information from the address below¹ and inspect the bidding document during office hours from 9:00 am to 4:00 pm on **Friday, 10th June, 2024**.
 5. A complete set of the bidding document in English may be purchased and collected by interested eligible bidders at the address below upon submission of a written application and payment of a non-refundable fee of **Five Hundred Ghana Cedis (GH¢500.00)** cash to the Accounts Unit of the Ministry. Upon payment of the bidding fee, bidders are required to obtain an official receipt from the Accounts Unit before collecting the documents from the **Procurement and Supply Chain Management Unit in Room 213** of the **Ministry of Gender, Children and Social Protection (New Office Complex near Ridge Church)**. No arrangements have been made for other methods of delivery of bidding documents.
 6. Sealed Bids must be clearly marked **WITH THE APPROPRIATE PACKAGE NAME AND LOT NUMBER** at the back of the envelope and delivered to the address below and into the Bid Box placed at the Reception of the Ministry on or before **23rd July, 2024 at 11:00 am** and will remain valid for a period of **90 calendar days (12th September, 2024)** after the bid submission deadline. Electronic Bidding will **NOT** be permitted. **Late Bids will be rejected.** Bids will be publicly opened in the presence of the Bidders' designated representatives and anyone who chooses to attend in the Conference Room of the Ministry on **23rd July, 2024 at 11:00 am**.
-

7. All Bids must be accompanied by a Bid Security as follows

Lot	Amount	Currency	Type
1	500,000.00	GH¢	Bank Guarantee
2	500,000.00	GH¢	Bank Guarantee
3	500,000.00	GH¢	Bank Guarantee
4	500,000.00	GH¢	Bank Guarantee

in conformity with the bidding form under Section IV of the bidding documents.

8. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful bidder's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the bidding document.

9. For bidders' eligibility, bids must be submitted together with the following: -

- a) Valid Business Registration Certificate including Form C
- b) VAT Registration Certificates
- c) Certificate of Incorporation
- d) Valid GRA Tax Clearance Certificate (Specific to the assignment)
- e) Valid SSNIT Clearance Certificate
- f) Valid PPA Registration Certificate/ Receipt of Payment or Renewal

10. The address referred to above is:

The Chief Director

Ministry of Gender, Children and Social Protection

P. O. BOX MBO 186, ACCRA

DIGITAL ADDRESS: GA-110-0176